

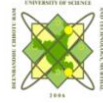


**SHREE RAM MEMORIAL COLLEGE OF EDUCATION, BIDHLAN (SONEPAT) HARYANA**

[Recognized by NCTE]

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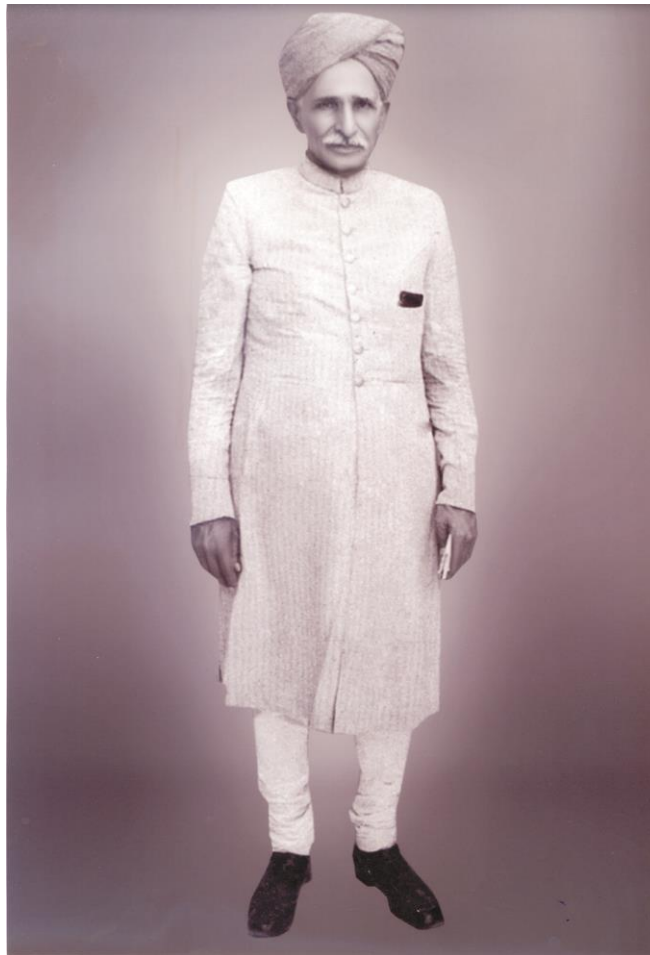


**NAAC 'A' Grade Accredited University DEENBANDHU CHHOTU RAM UNIVERSITY OF  
SCIENCE & TECHNOLOGY, MURTHAL (SONEPAT) HARYANA**

**(Haryana State Government University)**

[Established by Haryana State Legislature Act No. 29 of 2006 and recognized under 12(B) of the UGC  
Act, 1956]

[www.dcrustm.ac.in](http://www.dcrustm.ac.in)



**Deenbandhu Chhotu Ram**  
(November 24, 1881 – January 09, 1945)

**ABOUT THE UNIVERSITY****Introduction**

Deenbandhu Chhotu Ram University of Science & Technology, Murthal occupies a prominent place within the overall structure of the Technical Education in Haryana since the inception of erstwhile institute CRSCE, Murthal in 1987 and University in 2006. The University was established by Act No. 29 of Haryana State Legislature on 6<sup>th</sup> November, 2006 by upgrading the erstwhile Chhotu Ram State College of Engineering, Murthal to facilitate and promote studies and research in emerging areas of higher education with focus on Science, Technology, Architecture and Management. The University has been accorded approval by UGC under section 12 (B) of UGC Act on 9<sup>th</sup> March, 2009. The University has been accorded affiliating status through amendment Act of State Legislature of Haryana on 3<sup>rd</sup> August, 2009. The University has been accredited with „A“ Grade by National Assessment and Accreditation Council (NAAC). Three programmes of the University have been accredited by National Board of Accreditation (NBA) and the application for accreditation of 5 more Programmes is already submitted. The University has acquired membership of Association of Commonwealth Universities (ACU), Association of Indian Universities (AIU), Federation of Indian Chambers of Commerce and Industry (FICCI), International Road Federation (IRF), Indian Road Congress (IRC), Indian Green Building Council (IGBC), Indian National Trust for Art and Cultural Heritage (INTACH), Institution of Engineers (IE), Indian Society for Technical Education (ISTE), Institution of Electrical and Electronics Engineers (IEEE) Student Chapter, Computer Society of India (CSI) and other professional bodies. On successful completion of TEQIP-I & TEQIP-II (Technical Education Quality Improvement Programme (TEQIP)), the University is also covered under TEQIP-III, a project funded by the World Bank through MHRD. The University is also funded by Rastriya Uchattar Shiksha Abhiyan (RUSA). Various departments of the University have successfully undertaken many UGC/AICTE/DST/DBT sponsored projects. Research Project worth Rs. 200 Lacs have been granted to the faculty members of the University. Consultancy project worth Rs. 60 Lacs have also been completed by the faculty members of the University. The faculty members not only keep themselves abreast of latest developments by regularly attending Conferences, Seminars, Workshops, STTPs, etc. on different thrust areas but also have delivered Key-note addresses, expert lectures and chaired Technical Sessions as well as presented research papers at International and National levels. The faculty members have also been on the Advisory Boards/ Committees of several National & International Conferences. The faculty is credited with publications in International & National Journals & conferences. The University has been recurrently organizing Conferences/ Workshops/ STPs/ Seminars as well as expert lecture from researchers from academia & industry. The University has signed MoUs with a number of universities, research organizations and industries of National and International repute for exchange programmes for faculty & students and to conduct joint research.

**Vision**

To facilitate and promote studies and research in emerging areas of higher education with focus on new frontiers of Science, Engineering, Technology, Architecture & Management, leading to evolution of enlightened technocrats, innovators, scientists, leaders and entrepreneurs who will contribute to national growth in particular and to international community as a whole.

### **Mission**

To achieve excellence in education and research in main and related areas of Applied Science, Engineering, Technology, Architecture, Management and Healthcare, Education and to occupy a place of pride amongst the most eminent organizations of the world.

### **Location**

The University is located on National Highway No.1, 50 km from ISBT, New Delhi and 8 km from district head-quarter, Sonapat in National Capital Region (NCR). The location of the University falls within one of the growing industrial belts of Haryana extending from Kundli to Panipat.

### **Campus**

Spread over 273 acres, the University has a pollution-free, green campus with built up space in a futuristic architectural idiom. The campus has been developed in four distinct zones – academic, residence, hostel and recreational. The University has ample space and well built infrastructure for class rooms, laboratories, hostels (separate for boys and girls) and residences for faculty & staff. The academic premises comprise of five blocks including one administrative block. Two iconic buildings Library-cum-Computer Centre and Convention Centre are also completed and are fully operational now. The construction of one classroom complex from RUSA funds is going on. The University has sports infrastructure and facilities such as Tennis Academy with Synthetic Court & flood lights facilities, Basketball Courts with flood lights, Volleyball ground, Handball Ground, Cricket Ground, Football Ground, Athletics Track, Health Track, multi-purpose Gymnasium Hall for indoor games. The University also has a health centre, shopping complex, Bank and Post Office facility. Besides this, the University has full scope of horizontal as well as vertical expansion. All weather Swimming Pool is also in the pipeline.

### **Academic Programmes**

The University has 15 teaching departments under 6 faculties with an annual intake of 600 in eight B. Tech. programme, 42 (LEET) & 80 in B. Arch. programme, 360 (6 Dual degree programme) and 616 in 22 Regular PG degree programmes. University also offers Beginner's and Certificate Courses in foreign languages such as French and German. Besides imparting quality education, the teaching departments are actively involved in Research and Development activities. A total number of 415 research scholars have been registered in 15 departments of the University. The university is known in the region not only for students with technical, analytical & analyzing skills but also for its strong placement statistics. To promote research & development in the University, some Centres of Excellence have been created. A Centre of Excellence in Energy & Environmental Studies has been created to carry out research in the field of Energy and Environment. The University has also established a Centre of Excellence for Renewable Energy Test Centre which is funded by DST of Haryana and MNRE of Govt. of India. University Test House (UTH) and Central Instrumentation Laboratory (CIL) are other central facilities for carrying out research and development activities. University Computer Centre, Central Workshop and University Library have ample space and capacity for accomplishing different academic and co-academic activities.

## Shopping Complex

The campus has a shopping complex in the vicinity of students' hostels and residential area. There is a departmental store, photo shop, xerox shop, book and stationery shop and also a milk booth. There is a State Bank of India branch with ATM facility and a Post office. The Shopping complex also has a cafeteria surrounded with lawns.

## Medical Facilities

The University has a medical centre in the campus catering to the medical needs of the students and staff. It has two permanent resident Medical Officers including one Lady Medical Officer. It is equipped with first-aid and ambulance facilities. In addition to this, a few test facilities are augmented by the department of Biomedical engineering.

## National Service Scheme (NSS)

NSS is a vibrant scheme in the University which inculcates human values in our students by way of organizing blood donation camps, AIDS control workshops and Youth red cross camps etc. under the supervision of NSS team as below:

1. Dr. Anil Sindhu	Programme Coordinator
2. Dr Amita Malik	Programme Officer
3. Dr Reeti Chaudhary	Programme Officer
4. Dr Anil Narwal	Programme Officer
5. Dr. Ajay Kumar	Programme Officer
6. Mrs Neha Yadav	Programme Officer

It is obligatory on the part of all students enrolled in the university to nurture a tree under the concept of '**one student one tree**' for preservation of environment.

## Co-curricular Activities

Traditionally students organize three events during an academic year. **Rhythm** – A grand cultural event in which participants of technical institutions from all over India are invited. Another very popular technical event is **Technova** in which the participation from all over India is invited. This technical festival comprises more than hundred technical events including online participation designed to test the innovative skills of students in cognitive and psychomotor domains. Third event is **Sports Meet**. To ensure the participation at the interuniversity level, the University has created two zones of affiliating colleges/institutes and one for University Teaching Departments. After the zonal sports and cultural competitions, the inter-zonal competitions are organized. **A tennis Academy with provisions of courts of international standards is provided near boy's hostels of the University.** An Indoor stadium with all facilities for Indoor games has also been established.

In addition to this, there are different clubs, societies & student chapters of professional bodies like IEEE, IICHE, IE etc. which conduct quizzes, debates on burning National & International issues related to education, social & environmental problems etc. and other intellectual activities. **Hobby Expo Club** which caters to music, painting, sketching, coin collection, pot making etc. and include fine art clubs. These clubs organize activities throughout the year and the awards and certificates are given at the time of Rhythm.

## **SC/ST Cell**

An SC/ ST cell has been set up in the University to ensure proper implementation of various schemes of the UGC, the Government of India and State Government concerning scholarships, stipends etc. for welfare of reserved categories. The guidelines for various types of scholarship/stipends as revised from time to time by the Central and State Govt. are notified to all departments and displayed on the notice boards of the concerned departments. Dr. Mahender Singh Narwal, Professor, Deptt. of Mech. Engg. is presently working as Liaison Officer of SC/ST cell. Sh. Ram Niwas, Asst. Cum DEO is assigned the duty to assist Liaison Officer, SC / ST Cell.

In view of the UGC Guidelines, the following Advisory Committee is constituted to review the implementation of reservation policy in Admission and Capacity Building Program for SC/ST for their successful passing in examinations:

1. Prof. Rajendrakumar Anayath, Hon <sup>ble</sup> Vice-Chancellor	Ex-Officio Chairman
2. Dr. R D Kaushik, Registrar	Member
3. Prof. Sukhdip Singh, Chief Warden (Boys <sup> Hostels</sup> )	Member
4. Prof.Gitanjali Pandove, Chief Warden (Girls Hostels)	Member
5. Prof. Vijay Kumar Sharma, Dean Students Welfare	Member
6. Dr. S. K. Grewal, Professor (ECE)	Member
7. Ms. Jyoti Rani, Assistant Professor (CEEES)	Member
8. Sh. Vikas Sharma, AR (Scholarship)	Member
9. Sh. Satpal, Asstt. Prof. in Architecture	Member
10. Dr. Mahender Singh Narwal, Professor	Ex-Officio, Coordinator

## **Women Cell**

In pursuance of Hon<sup>ble</sup> Supreme Court and UGC guidelines on building a gender sensitive campus and on prevention of sexual harassment of working women on duty place, the university has a Women Cell and an Internal Complaint Committee. The Cell plays a catalyst for gender sensitization, knowledge sharing and women empowerment on the campus and its surroundings.

The constitution of the Cell is as under:

Chairperson of the Cell: Prof. Anita Singhroha, Department of Computer Sci. & Engg.  
9729276806

## **University Library**

The University Library is housed in Saraswati Library Complex, which is a four storey building, a perfect and beautiful blend of aesthetics, latest technology and green architecture with an area of 9,103 sqm./97,948 sq.ft. The University Library has a seating capacity of 600 members. The University Library opens from 9.00 A.M. to 5.00 P.M. on all working days.

The University Library has a collection of 70,815 and subscribes 169 printed Indian Journals. It also subscribes 56 Magazines and 20 Newspapers to cater to the needs of users for current awareness and leisure reading. The University Library has undertaken the subscription to the 8611 Online Journals including ASCE (American Society of Civil Engineers) – 35, ASME (American Society of Mechanical Engineers) – 29, IEEE/IEL - 450, Elsevier (Science Direct) - 603, EMERALD-138 and EBSCO (Art & Architecture) – 370. Being a member of INFLIBNET the E-ShodhSindhu Consortium

of UGC is providing 6986 e-resources to our University Library like American Chemical Society – 49, American Institutes of Physics – 19, American Physical Society 15, Springer – 1722, Taylor & Francis 1078, JSTOR – 3165, Project Muse – 676, Oxford University Press – 262. The University has also access of two bibliographical databases i.e. ISID and JCCC through INFLIBNET.

For access to online Journals, databases and electronic books the University Library has 32 PCs on work stations with a setup of 1 G connectivity.

The University Library maintains Reference Section consisting of fact finding resources such as Dictionaries, Directories, Handbooks, Encyclopedias, Yearbooks and a copy of a title meant for reference only. The University Library also maintains a separate section on Deenbandhu Chhotu Ram – The great leader of Haryana after whom the University takes its name. In this section books and related literature and a photo gallery on Chhotu Ram Ji is available.

The books have been bar-coded and pasted with computer generated spine labels to facilitate computerized circulation system and shelving of books in proper classified order. The bar-coded Identity-cum-Library Cards are issued to members. Moreover, the University Library is using KOHA Software for Library Automation.

The University Library is an institutional member of the British Council Library, New Delhi, Tata Energy Research Institute, New Delhi and Indian Science Congress Association, Kolkata. The University Library is the life member of the Institution of Engineers, Kolkata and Current Science Association, Bangalore.

The University Library offers other services such as:

1. Providing Digital Library Services and remote access to digital contents through open access as well as Integration of all subscribed e-resources at URL: [www.dcrustlibrary.com](http://www.dcrustlibrary.com)
2. The users can access the online reading material on Android Mobile through application i.e. saraswati e-library as download from play store.
3. Using TURNITIN anti-plagiarism web tool for evaluating research submitted online.
4. Multipurpose/Seminar Hall for holding Seminars and Conferences with a capacity of 100 persons.
5. University Library Signed a MoU with INFLIBNET for submission of e-thesis and synopsis into Shodhganga for its world wide access.
6. A separate reading hall which remain open for reading and access of INTERNET for 24x7 hrs.
7. Photocopy Services is provided through a private vendor on University approved rates with other facilities of lamination, spiral binding, coloured printing etc.
8. Reference Services on demand
9. Book Bank facility for SC & ST students.
10. Library Surveillance through CCTV system using 32 cameras and two LCD monitors.

## **University Computer Centre**

University Computer Centre (UCC) is housed in state-of-the-art iconic building of 1068m<sup>2</sup> constructed based on green technology. The University Computer Centre is equipped with the latest computing Technology, having two labs equipped with the 100 computer systems of the latest configuration available to the student on all 7 days of week except gazette holidays.

University Computer Centre manages the central Computing and Networking facilities for the entire University. The DCRUST has a dedicated 1GBPS leased line from BSNL under NME-ICT/ NKN to provide 24X7 internet connectivity through Wi-Fi and LAN in various offices and labs of the Administration and Academic Blocks, Hostels (Boys & Girls), VC Camp Office/ Residence, Faculty Guest House and other places of its Campus. At present 1500 wired node network is running on 10 G OFC backbone and Wi-Fi access in Hostel area and Guest available. Addition to this, the whole University campus is Jio Wi-Fi enabled.

University Computer Centre is having state-of-the-art Virtual Classroom to conduct online workshops/training programs. The University is a Remote Centre of IIT Bombay and IIT Kharagpur to conduct workshops and training on the latest technology for the students and faculties through Audio-Visual Interaction. The University is designated as Aakash Project Research Centre of IIT Bombay. In collaboration with IIT Madras University has conducted various QEEE classes in virtual mode for B. Tech. students.

E-learning resources/NPTEL Video Lectures are available to the students through Intranet server and University is a member of National Digital Library. The University website is deployed on two domains “<http://www.dcrustm.ac.in>” & ” <http://www.dcrustm.org> ” to ensure complete, up-to-date timely information dissemination to all the stakeholders of the University and public at large. The Institutional Email ID facility is available to the University employees and research scholars. The Online Grievance Redressal mechanism is deployed to address complaints of Students.

UCC conducts awareness programs from time to time to keep students, faculty and staff members abreast about latest trends and technology and digitally literate. The UCC also organizes various special training programs and spoken tutorials for the students to make them aware about the availability of e-resources and their use in learning, development of website, etc.

## **Central Workshop**

The central workshop is an academic centre where emphases on practical aspects of manufacturing and production processes are given. This is the area where students are trained and gets hands on experience before going to different industries. The practical training is being imparted to all UG level engineering students of the University. The Central Workshop is spread in 6000 Sq. Mtr. area and mainly comprised of Machine shop, CNC Machine Shop, Welding Shop, Fitting Shop, Forging Shop, Sheet Metal Shop, Carpentry Shop, Pattern Shop, Foundry Shop, Metrology Section. CNC Shop and Welding shops are equipped with modern CNC Lathe, CNC Milling and EDM, TIG, MIG, and Plasma cutting machines. There is trained and experienced staff in each shop for imparting effective training to the students.

## **Central Instrumentation Laboratory**

In order to cater to the needs of different departments with sophisticated instruments for maximum utilization of instruments at our University campus Central Instrumentation Laboratory was established in April 2011. CIL is located on the ground floor in the premises of central workshop. All students, researchers and faculty members from various science and engineering departments of the university and its affiliated colleges are allowed to avail the services of CIL. CIL has following sophisticated instruments: FTIR (Perkin Elmer FRONTIER) (250-8000 cm<sup>-1</sup>), Impedance analyzer (HIOKI IM3570), Simultaneous Thermal Analyzer (Perkin Elmer STA 6000), UV/VIS (Shimadzu UV-2450) etc.

## **Convention Centre**

A state-of-the-art Convention Centre with sitting capacity of more than 1500 participants is fully operational.

## **Training & Placement Cell**

The University has set up full fledged Training & Placement Cell for arranging effective training, better placement and arranges Campus Interviews for our students. The cell is being headed by regular Training & Placement Officer. The Training and Placement Cell acting as interface between University and Companies, has maintained symbiotic, vibrant and purposeful relationship with industries across the country. As a result, it has built up an impressive placement record as well as in terms of percentage of students placed number on companies visiting the campus in attractive salary packages. The Cell hosts companies on campus and ensures that every aspirant is assured of a bright career of his/ her choice. T & P Cell provide two placement offers below 4.5 Lacs and another above 4.5 Lacs.

## **SECTION-2**

### **PHYSICAL COUNSELING:**

#### **COUNSELLING/ADMISSION FOR VACANT/ LEFTOVER SEATS (AFTER 2<sup>ND</sup> COUNSELING) IN COLLEGES OF EDUCATION**

1. If the seats after 2<sup>nd</sup> counseling under Govt./ Govt. Aided and Self- Financing Scheme Colleges of Education still remain vacant, the college concerned will have to display the vacant seats on the website of the college as per the schedule.
2. The concerned college may make admissions at its own level in the presence of the Observer of the University upto 07.01.2021 as per the schedule. The Remuneration of Rs.2000/- per day plus TA shall be paid by the Institute concerned to the Observer appointed for physical counseling.
3. For the counseling at Institute Level, the candidates have to apply afresh and required to deposit fee of Rs. 2000/- to the Principal of the college concerned.



4. If the seats remain vacant even after counseling for vacant/leftover seats in colleges of education, the Institute may request the competent authority of the University for the admissions for filling the remaining seats subject to meet the minimum requirement of 200 days compulsory teaching as per NCTE norms.

### **SECTION-3**

#### **ELIGIBILITY CONDITIONS AND PREPARATION OF MERIT LIST FOR ADMISSION**

##### **B.Ed./B.Ed. Spl. Education (AS PER NCTE/RCI NORMS):**

Candidates with at least 50% marks (47.5% in case of SC/ST/Blind/Visually and Differently Abled Candidates of Haryana only) either in the Bachelor Degree and /or in the Master's Degree in Sciences/ Social Sciences/ Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks (52.25% in case of SC/ST/Blind/Visually and Differently Abled Candidates of Haryana only) or any other qualification equivalent thereto, are eligible for admission to the programs.

##### **M.Ed. (AS PER NCTE NORMS):**

B.Ed. examination from any recognized University, obtaining not less than 50% marks in the aggregate (47.5% in case of SC/ST/Blind/Visually and Differently Abled Candidates of Haryana only) or any other examination as equivalent thereto”.

##### **B.P.Ed. (AS PER NCTE NORMS):**

B.A./B.Sc./B.Com. with English as one of the subjects (except for B.Sc. and B.Com.) with atleast 45% marks, or, any other examination as equivalent thereto.

OR

B.A. with Health & Physical Education as one of the subjects in the 3-year degree course with atleast 45% marks in aggregate.

OR

B.Sc. (Physical Education, Health Education & Sports) with at least 45% marks in aggregate.

AND

The candidates are required to qualify the Physical Efficiency Test (Canadian Test). However, there shall be no marks for this test. Candidates failing in PET will not be called for counseling.

AND

The candidate must have represented his/her College in Inter-College tournaments in the games recognized by IUSB/State Sports Dept.

OR

A candidate must have participated in state level tournament in the games recognized by IUSB/State Sports Department. A candidate, who has participated at state level tournament, must also have gradation certificate from the State Sports Department of his

state. The candidates, who have participated in the Inter-College tournament, must submit a certificate of participation from their Principal.

**B.P.E.S. (AS PER UGC NORMS):**

10+2 as per UGC Notification dated 02.05.2016.

**M.P.E.S. (AS PER UGC NORMS):**

B.P.E.S. as per UGC Notification dated 02.05.2016.

**NOTE:**

1. Reduction/relaxation of 5% marks in the eligibility conditions in all the programs shall be granted to the Scheduled Caste candidates. This percentage shall be calculated as per the example given below:-  
Out of 100 marks needs to less =  $5/100 \times 100 = 5$   
Out of 50 marks needs to less =  $5/100 \times 50 = 2.50$   
This way minimum mark where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a SC category candidate will be  $50 - 2.50 = 47.50$  and not 45.
2. There shall be no rounding off of percentage of marks of the qualifying examination from 0.5% and above to next higher number for determining the eligibility i.e. 49.5% and above will not be rounded off to 50%
3. In case a candidate has passed the Master Degree Examination also after Bachelor Degree, the higher percentage of marks obtained in either of the two will be taken into consideration while preparing the merit list for admission to B.Ed. Programs.
4. The candidate(s) with re-appear(s) in the qualifying exam shall not be allowed admissions.
5. Cutoff date for eligibility will be the last date/time of online choice filling.
6. One year PG diploma in any subject will not be considered equivalent to Master's Degree.
7. No applicant shall be permitted to pursue two regular degree Programs simultaneously.

**PREPARATION OF MERIT LIST FOR ADMISSION**

Merit for admissions shall be determined on the basis of marks obtained in the qualifying

examinations. In case a candidate has passed the Master's Degree Examination also along with Bachelor's Degree, the higher percentage of marks obtained either in Under Graduate or Post Graduate degree will be taken into consideration while determining the merit (in case of admission of B.Ed./B.Ed. spl. Edu.). However, if two or more candidates have obtained equal marks, following procedure will be used for the preparation of merit.

- (i) Candidates the higher percentage of marks obtained in under-graduate Program will be taken into consideration.
- (ii) Candidates senior in age will be given first preference
- (iii) If tie still persists, then marks obtained in 12th will be considered
- (iv) If tie still persists, then marks in 10<sup>th</sup> will be considered to break the tie

### **DIVISION OF SEATS**

50% of the total seats in each college shall be reserved for Group-I i.e. Science & Arts with Maths. group candidates. Other 50% seats shall be reserved for Group-II i.e. Arts & Commerce group candidates (in case of admission of B.Ed.).

#### **Note:**

#### **(A) For Govt./Govt. Aided Colleges**

1. The seats which remain vacant in Group-I i.e. Science & Arts with Maths.-group can be converted into Group-II i.e. Arts & Commerce Group and vice-versa in the 2<sup>nd</sup> round/counseling. Such vacant seats of one group will be converted into same category (General or Reserved) of the other group.
2. If the seats still remain vacant in the same group, the same will be converted into General Category in 3<sup>rd</sup> round/counseling.
3. The vacant seats of SC Categories in Govt./Govt. aided Education Colleges/Institutes will be converted into General Category after 2<sup>nd</sup> counseling.

#### **(B) For SFS Colleges**

The seats which remain vacant in Group-I i.e. Science & Arts with Maths.-group can be converted into Group-II i.e. Arts & Commerce Group and vice-versa in the 2<sup>nd</sup> round/counseling. Such vacant seats of one group will be converted into same category (Haryana Open General Category or All India General Category) of the other group.

## SECTION-4

### PREREQUISITES AND INSTRUCTIONS FOR FILLING UP OF ONLINE APPLICATION FORM

1. An **E-mail ID** for registration and for receiving all future correspondence till the admission process is over and subsequently, if admitted.
2. **Mobile Number** to receive **SMS** based notifications/communications related to the online application, Admit card, Admission etc till the admission process is over and subsequently, if admitted.
3. All relevant documents i.e., marksheet of qualifying examination, proof of age and other documents should be uploaded by the candidate along with online application form.
4. Incomplete/incorrect application form shall be rejected, summarily.
5. Provisional admission letter shall be available on the candidate's login.
6. The candidates must also upload the conversion formula for conversion of CGPA to percentage, wherever applicable. The candidates are required to fill up the percentage of marks secured in each examination using the formula as before, wherever applicable.
7. A recent passport sized **colour photograph** (for scanning and uploading in "jpeg/jpg/png/bmp/gif" format are allowed. File size of scanned photograph should not be more than 40 kB).
8. Your **signature** using **Blue/Black** pen on white sheet (for scanning and uploading in "jpeg/jpg/png/bmp/gif" format only. File size of scanned photograph should not be more than 20 kB).
9. Access to an online payment facility / service such as ONLINE Payment mode:
  - Net Banking (NEFT on SBI & Others)
  - Credit Card
  - ATM-cum-Debit Card
- 10. List of Documents to be uploaded for admission to B.Ed/M.Ed. Programs**
  - i. Matriculation Certificate (as proof of age)
  - ii. Senior Secondary Examination Certificate
  - iii. Detailed Marks Card (DMC) of the qualifying examination
  - iv. Character Certificate from the institute last attended
  - v. Certificate of Reserved Category and other related certificates, if applicable, as mentioned in the Prospectus
  - vi. Latest income certificate if applicable.
  - vii. Haryana resident certificate, if applicable
  - viii. Undertaking regarding Gap Year, if applicable, as per format in Annexure-XIII**

## INSTRUCTIONS FOR FILLING UP OF ONLINE APPLICATION FORM

1. Registration on the DCRUST Application Portal (<http://dcrustadmission.org>) for onlineprocess
2. Select the programme [check eligibility]
3. Final Review of details entered in the Application Form and if they are corrected then 'Confirm' the submission. Else, edit the details before confirming submission.
4. Fee Payment & application Submission
5. If you choose to apply for the selected programme [do it after confirming your eligibility etc], application form will appear on the screen. Fill up the details in the application form which will have following sections:
  - i. Applicant Details
  - ii. Upload scanned image file of your Photograph and Signature [as specified in Point no. 7 & 8 in pre-requisites]
  - iii. Academic details
  - iv. Scan Document Upload

### Note:

1. **The admission process is completely online (upto seat allotment). Hence, theonline application for admission must be filled carefully,**
2. **The online admission application form and the process are dynamic system andmay be changed if required.**

## SECTION-5

### GENERAL GUIDELINES FOR CANDIDATES AND AFFILIATED

### COLLEGES OF EDUCATION

#### General guidelines for candidates

1. Prospectus containing eligibility conditions, list of participating Colleges/Institutions with number of sanctioned seats, code number of Colleges/Institutes and reservation policy can be seen/downloaded from University website [www.dcrustm.ac.in](http://www.dcrustm.ac.in) and <http://dcrustadmission.org>.
2. Before filling the online Application Form the candidates are required to read the prospectus carefully.

3. The Admissions to all Programs run by the affiliated colleges of education of this University for the session 2020-21 will be made on the basis of inter-se-merit of percentage of the qualifying examinations through online counseling.
4. In case a candidate has passed the Master Degree Examination also after Bachelor Degree, the higher percentage of marks obtained either in Under Graduate or Post Graduate degree will be taken into consideration while preparing the merit for B.Ed. Program.
5. Admission to employed candidate to all Regular Programs (whole time or part time or in honorary capacity) is subject to the submission of No Objection Certificate and leave from the employer for full academic session.
6. The candidate should ensure his/her eligibility for admission before applying for the program. If, on verification at a later stage, it is found that a candidate does not fulfill the eligibility conditions, his/her candidature will be cancelled and the fee deposited by him/her shall be forfeited.
7. On-line registration-cum-counseling fee is Rs. 250/- for SC candidates of Haryana state and Rs. 1000/- for others. The Registration cum Counseling fee is non-refundable.
8. On-line registration-cum-Counseling fee shall be deposited by the candidate through Net banking and Debit/Credit Card only.
9. The candidates should fill their choices in order of preference. This can be changed any number of times till the last date . After this, the choices will be auto-locked by the system.
10. Registered candidates who do not fill choices cannot be considered for admission and seat allotment.
11. Candidates must take print-out of their online Application Form along with their filled choices. This print-out has to be signed and submitted to the allotted colleges as & when required.
12. The result of different rounds of counseling will be displayed on <http://dcrustadmission.org> as per admission schedule. No individual allotment letter will be sent to the candidates. The candidates should download the allotment letter using his/her Registration ID allotted at the time of their registration and report to the allotted college.
13. All the candidates who are allotted seats will have to deposit/submit the prescribed fees with the college concerned after verification of documents and approval of the Principal of the College concerned.
14. For auto-up-gradation purpose, if any, the candidate must have to give in writing and have to submit the same on the e-mail of the allotted college

through his/her registered e-mail (mentioned in the application form) alongwith letter of allotment of that college.

15. All the rules and regulations for the submission of migration certificates by the candidates who have passed the qualifying examinations from other universities will be applicable as per the rules of DCRUST, Murthal.
16. Candidates will have to produce all the relevant certificates in original i.e. Academic Documents (Matric onwards), Character Certificate/Certificate from the college last attended, certificate of reservation (if availed) and Migration certificate (if any) as and when required by the allotted college.
17. The allotment of seats is liable to be cancelled, if the personal data viz. Category, Sub- category, Group (Group-I Science & Arts with Maths, Group-II Arts & Commerce) residential status (Bonafide Residents of Haryana or All India Category), percentage of marks in qualifying examination, gender etc. submitted by the candidates at the time of registration is found to be wrong at the time of verification of the original certificates at allotted Colleges/Institutes. But, if the candidate is found to be eligible after the correction in personal data, the candidate may be considered for subsequent rounds of counseling, if any, against the vacancies only.
18. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false at any stage then his/ her admission shall be cancelled and all fees and other dues paid by him/ her shall be forfeited. The University/ College/ Institute may take further action, as deemed fit, against the candidate in accordance with law.
19. Candidate seeking admission in self financing institutions are advised to ensure that they are lawfully admitted failing which, their admission shall not be authenticated by DCRUST, Murthal and shall not be registered by the University and they themselves shall be responsible for any such lapse.
20. In case, a candidate after having deposited required fee for admission to all Programs 2020-21 decides to leave any Program before the last round of counseling, the fee deposited by the candidate will be refundable to him/her by the concerned college, if the seat so vacated is filled by some other candidate after deducting Rs. 1000/-.
21. In case of ambiguity about any rule, the interpretation of the University in the matter will be final.
22. All legal disputes relating to admission to all regular Programs will be subject to Courts having jurisdiction at Sonapat.
23. The number of colleges/sanctioned seats may increase or decrease based

- upon the approval of Apex Body(s) and affiliation from the University.
24. Candidates are advised to consult the updated list of colleges on the websites [www.dcrustm.ac.in](http://www.dcrustm.ac.in) & <http://dcrustadmission.org>.
  25. Before filling their choice as intake in various institutes subject to change by the competent authority in view of pending writs/appeals in courts/NCTE with regard to their recognition.
  26. The attendance rules of the University will be applicable on the admitted students as per ordinance of all regular Programs.
  27. The participating colleges/Institutions will ensure that all the admissions will be made only on the basis of the recognized and valid degree (s)/certificate (s) issued by the approved and recognized boards/Institutes/Universities.
  28. All the updated latest information/notices/changes/modifications will be displayed on the website. The candidates are required to visit the website regularly to obtain the latest information.
  29. Candidates interested in seeking admission in B.Ed (Special Education) can opt for Renu Vidya Mandir (An Institute of Special Education, Vocational Rehabilitation, Training & Research) Khewra-Meerut Road, Bahalgarh, Distt. Sonapat.

## **GUIDELINES FOR THE CANDIDATES REGARDING ONLINE ADMISSION PROCEDURE**

This section provides an overview of the steps involved in counseling and admission process.

### **A. Online Registration**

1. Candidate should visit University website [www.dcrustm.ac.in](http://www.dcrustm.ac.in) & <http://dcrustadmission.org>
2. Candidates should go through prospectus for gathering information/instruction in details about counseling schedules and procedures which is available on the websites [www.dcrustm.ac.in](http://www.dcrustm.ac.in) & <http://dcrustadmission.org>
3. The candidates will register themselves as per key dates mentioned in the admission schedule for Govt. Aided/Self-Financing Colleges of Education affiliated to DCRUST, Murthal.
4. For participation in online admission process, a candidate has to register by submitting personal data/requisite information correctly in the online application form. On submitting the data/information Registration Id will be generated/ created for use in future login by the candidate.
5. For subsequent logins, candidates will be able to login directly with their Registration



Id. Candidates should remember to logout at the end of their session, so that the details filled by them cannot be tampered with or modified by any unauthorized person.

6. Candidates are advised to record/remember their Registration Id for future logins and not to disclose or share with anybody.
7. It is solely the responsibility of the candidates to verify their personal data including Category, Sub category, Group (Science/ Arts with Maths & Art/Commerce), Residential Status, gender etc. are consistent with documentary evidence.
8. If the personal data submitted /entered by the candidates are found to be wrong at the time of verification of certificates by the admission committee produced/made available by the candidate through online/offline mode, the provisional allotment of seat is liable to be cancelled.
9. Candidates should take a print out (hard copy) of the online application form containing the above personal data for future use.
10. Cut off date for eligibility will be the last date/time of online choice filling.

**B. Payment of Registration & Counseling Fee.**

1. Registration and counseling fee of Rs. 250/- for SC candidates of Haryana State and Rs. 1000/- for others will be deposited by the candidates through Net banking and Debit/Credit Card only.
2. The Candidates will be able to fill his/ her choices only after depositing the fee. Last date for payment of Registration-cum-counseling fee is as per key dates mentioned in the admission schedule.

**C. Online Choice Filling & Locking**

1. For 1<sup>st</sup> and 2<sup>nd</sup> counseling online choice filling by the candidates can be done as per key dates mentioned in the admission schedule. The system will auto-lock the choices at the end of scheduled time.
2. Candidates are advised to go through the updated list of Colleges of Education affiliated to DCRUST, Murthal on the website [www.dcrustm.ac.in](http://www.dcrustm.ac.in) & <http://dcrustadmission.org> and should prepare a list of Colleges in order of preference in which they are interested in seeking admission.
3. The candidates can fill their choices in order of preference. This can be changed any number of times till the last date at 11:59 PM. After this, the choices will be auto-locked by the system.
4. Registered candidates who do not fill choices cannot be considered for seat allotment.

**D. Online Seat**

## **Allotment 1<sup>st</sup>**

### **Counseling:**

1. Seats will be allotted in the order of merit and preference/ choices of the candidates according to admission schedule as mentioned in different rounds.
2. The allotment result will be available on the websites <http://dcrustadmission.org>. Allotment letters will not be sent to the candidates. However, candidates may get a print out of the allotment details from the above websites using their login ID.
3. Candidates who are allotted seats will have to report to the allotted college and may submit the documents required, if any, by the college concerned.

### **2<sup>nd</sup> Counseling:**

1. Seats will be allotted against vacant seats available after all rounds of 1<sup>st</sup> Counseling allotment and reporting.
2. Allotted/admitted candidates will not be allowed to alter or resubmit their choices.
3. Candidates who, at any stage, cancel their provisional allotment will not be considered for the subsequent round(s) of counseling. Also, if candidates fail to satisfy the minimum educational qualifications prescribed, their allotment of the seat shall automatically stand cancelled and such candidates will not be considered for the subsequent round(s) of counseling.
4. Candidates opting for auto upgradation shall automatically forego his/ her claim on the seat previously allotted. Similar procedure will be used in the subsequent round(s) of the seat allotment.

### **Note:-**

Eligible candidates for allotment against vacant seats fall into one of the following two groups:

**Group-I:** Candidates who reported at the allotted college after first round of seat allotment and opted for all the choices of preference higher than the currently allotted seat (auto upgradation) only one time if seats available, the request of the candidate can be considered in the next round.

**Group-II:** Registered candidates who were not allotted any seats in the first round of seat allotment, auto upgradation will be considered in the subsequent round(s).

## **E. Online/Offline Reporting at Allotted College/Institute**

1. The result of the different rounds of seat allotment will be displayed on the website <http://dcrustadmission.org> (as per admission schedule). Individual allotment letters will not

be sent to the candidates by the university.

2. All the candidates who get an allotment should take print out of this provisional seat allotment and will report to the allotted college and may submit the documents required, if any by the college concerned as per specified reporting dates for taking admission, failing which their seat allotment shall stand cancelled. Also, they will not be considered for further rounds of seat allotment.
3. At the time of reporting, if documents are found correct by the admission committee of the college concerned on verification made available by the candidate and the fee is paid (as mentioned in the prospectus) by the candidate, then a provisional admission letter will be issued to the candidate by the concerned college. The candidate shall check all the entries in this provisional admission letter and should sign it and preserve it for further reference.
4. Candidate who opts for auto upgradation, then a provisional auto up-gradation letter generated online will be issued to the candidate by the concerned college. The candidate shall check all the entries in this provisional auto up-gradation letter and should sign it and preserve it for further reference.
5. The allotment of the seat is liable to be cancelled, if the personal data viz. Category, Sub- category, Group (Group-I Science & Arts with Maths Group-II Arts & Commerce)  
residential status (Bonafide Residents of Haryana or All India Category), percentage of marks in qualifying examination, gender etc. submitted by the candidates at the time of registration is found to be wrong at time of verification by the admission committee of the concerned college from the documents made available by the candidate.
6. If a candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect or false at any stage then his/ her admission shall be cancelled and all fees and other dues paid by him/ her shall be forfeited. The College/Institute may take further action, as deemed fit, against the candidate in accordance with law.
7. The allotment of the seats to candidates who do not report within the stipulated period to the allotted college will be cancelled and these candidates will not be considered in the seats allotment in the subsequent rounds.

**LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME  
OFOFFLINE/ONLINE REPORTING IN THE  
INSTITUTE**

The candidates at the time of reporting to the allotted college shall submit the required documents, as the case may be:

- (i) Matriculation/ High School Certificate.
- (ii) 10+2/Intermediate/Senior Secondary School Examination Certificate & Detailed Marks Card.
- (iii) Qualifying Examination i.e. Bachelor Degree and /or Master's Degree or Shastri Degree 3-year (with English). The candidate will bring the DMCs of all the years of Bachelor and Master Degree or Shastri.
- (iv) Character/Bonafide Certificate.
  - (a) Regular Candidates: The candidates who have passed their qualifying exam from College/ Department as regular students are required to submit the Character Certificate as per **Annexure-I**.
  - (b) Private Candidates: Candidates, who have passed the qualifying examination as private candidates should submit their Character Certificate, duly signed by a Notary Public.
  - (c) Gaps in study: Candidates who have gaps in their academic career after the qualifying exam., must furnish a gap certificate, in the form of affidavit on non-judicial stamp paper or certificate from the employer (if in the service) and should also furnish separately the character certificate of gap period duly attested by Notary Public.
- (v) Residents Certificate as per **Annexure-II**, if applicable: Candidates, who have passed their qualifying examination from a university located in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
- (vi) No Objection Certificate from the Employer as per **Annexure-III** in the case of Employees of Govt. of Haryana, members of All India Services borne on Haryana Cadre, Employees of Statutory Bodies/Corporations, if applicable.
- (vii) Scheduled Caste Certificate as per as per **Annexure-IV**, if applicable.
- (viii) Backward Class Certificate as per as per **Annexure-V** if applicable and affidavit as per as per **Annexure-VI**.
- (ix) Certificate in respect of Persons with Disabilities Candidates as per **Annexure-VII**, if applicable.
- (x) Certificate required to be furnished by the Children/Grand-Children of Freedom Fighters as per **Annexure-VIII**, if applicable.
- (xi) Certificate from deceased or disabled or discharged military/Para-military Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per **Annexure-IX**
- (xii) Certificate from Ex-employers of Indian Defence Services/Para-Military Forces as per **Annexure-X**
- (xiii) Self Declaration by the Candidate against ragging as per **Annexure-XI**
- (xiv) Declaration by the Father/Guardian against ragging as per **Annexure-XII**
- (xv) Undertaking regarding Gap Year, if applicable, as per format in **as per Annexure-XIII**
- (xvi) Relieving Certificate from Employer to join the course/program on regular basis **as per Annexure-XIV**

- (xvii) Latest Income Certificate, if applicable **as per Annexure-XV**
- (xviii) Economically Weaker Section in General Category Certificate as per **Annexure-XVI**
- (xix) List of Backward Classes „A“ and „B“ castes in Haryana State as per **Annexure-XVII**
- (xx) List of Scheduled Castes in Haryana State as per **Annexure-XVIII**
- (xxi) List of Deprived Scheduled Castes in Haryana State as per **Annexure-XIX**
- (xxii) Provisional Allotment Letter
- (xxiii) Original Receipt of Registration Fee
- (xxiv) Print out of Online Application form with their last filled choices.

**Note:**

- (i) If the original certificates are not in Hindi/ English, duly certified Hindi/ English version/ translation of such certificates will be required.
- (ii) The candidates are required to send 04 (four) latest passport size photographs and 02 sets of attested photo- copies of all applicable documents/testimonials/ certificates to the Principal of the concerned college through registered post/ in person.
- (iii) The original certificates shall be produced by the candidate to the Principal of the concerned college in person as per suitability of the candidate keeping in view the situation of COVID-19.

### **INSTRUCTIONS FOR COLLEGES**

1. Every College/Institute shall constitute an Admission Committee to be appointed by the Principal/Chairperson from amongst the teachers of College/Institute.
2. Verification of the documents of the candidates will be done by the respective Admission Committee of College/Institute from the documents made available by the candidate through online/offline mode for the admission purposes. At any stage, if the documents found to be false the admission shall automatically cancelled.
3. The admission committee may ensure that the candidate has deposited the fee as per his / her entitlement.
4. Online reporting of admissions must be done day to day basis by the College/Institute to the University and not on the last date of admissions. No permission of any kind would be provided for admitting students, if status of admission not reported online as per Key dates/schedule.
5. After successful admission of the candidate, the institute must issue provisional admission slip to candidate.
6. Colleges are required to update admission status online on college login provided for the admission purposes strictly as per admission schedule, so that the subsequent counseling may be conducted as per schedule, failing which they will be fined heavily.
7. Responsibility for any wrong/irregular/excess admission will entirely rest upon the Principal/ Chairperson of the concerned college/institute.
8. Admission of candidates who have passed their qualifying examination from other

university shall be provisional subject to verification of the eligibility by the Registration & Scholarship Branch of the university.

9. All the rules & regulations for submission of Registration Return of students by the collegewill be applicable as per the rules and schedule of the University.
10. Every College must give accurate information on its website regarding human and instructional resources along with subjects in which teachers are available in the College.
11. The candidate who got admitted provisionally should to send two sets of his/ her documents/ certificates duly self attested by Candidate, by registered post/In person to the Principal of the College. The Principal of the college will have to authenticate these documents/ certificates after comparing these from the originals as and when submitted by the candidates as per suitability keeping in COVID-19. Under no circumstances the original

certificates of the candidate should be retained by the college. One set of the documents/ certificates thus authenticated by the college shall be deposited in the University, for the purpose of Registration, for which no original certificate shall be demanded. Anyhow, if the affiliating University, so desires the original certificates from the candidate can be demanded through the institute of his/ her admission for any purpose what so ever these may be.

## SECTION-6

### DISTRIBUTION & RESERVATION OF SEATS

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e. 42.5 % of total intake
<b>Economically Weaker Section</b>	<b>10% of Haryana Open General Category (HOGC) i.e. 4.25% of total intake</b>
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e. 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota i.e.17% of total intake i) 50% of 20% to Scheduled Castes ii) 50% of 20% to Deprived Scheduled Castes
Backward Classes of Haryana „A“ (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana „B“ (BCB)	11% of State Quota (9.35% of total intake)
Persons with Disability (PWD)	3% of State quota (2.55% of total intake).

**Note: It is mandatory to maintain a Roster Register at College level for distribution and reservation of seats.**

In the event of quota reserved for Physically Handicapped remain unutilized due to non-

availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e., (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions, till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the **Annexure-XVIII**.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes & vice-versa.

## **GUIDELINES FOR RESERVATION**

- 1. The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.**
2. Candidates belonging to SC are required to submit a certificate from the competent authority as per **Annexure-IV**. The list of Scheduled Castes (**Annexure-XVIII**) and Deprived Scheduled Caste (**Annexure-XIX**) notified by the Haryana Government.
3. Candidates belonging to Backward Classes are required to submit a certificate from the competent authority as per **Annexure-V**. The list of Backward Classes in Haryana notified by the Haryana Government, is available at **Annexure-XVII**. Circular no. 1170-SW(1)-95 dated 7.6.95 of the Haryana Govt. for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes may be referred to **Annexure-VA**.
4. The children or grand children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Annexure-VIII**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the program) will be considered for admission as Physically Handicapped. They will submit a certificate from the competent authority as per

**Annexure-VII.** Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.

- 6 Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex- Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Annexure-IX**. The following categories of personnel of Territorial Army are included in the definition of Ex- Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8- 01-2008:
  - i) Pension holders for continuous embodied service
  - ii) Persons with disability attributable to military service
  - iii) Gallantry Award Winners and
  - iv) Such recruits boarded out/released on medical grounds and granted medical/disability pension.
- 7 A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case, he is not selected in general category, he will be considered for reserved category. The Scheduled Castes/Backward Classes candidates who get selected/admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/ backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes Department, Chandigarh).
- 8 If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.
- 9 If any seat remains vacant in sub-categories of BC (A) and BC (B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC (B) category remains vacant, the same will be filled up from BC (A) category and vice-versa.
10. If any seat remains vacant in sub-categories of SC, the same will be filled up through the candidates belonging to other category. For example, if any seat in SC category remains vacant, the same will be filled up from Deprived SC category and vice-versa.
11. Benefit of reservation will be given to all the reserved categories upto 2<sup>nd</sup> counseling according to the reservation policy given in the Prospectus. In case at the time of 2<sup>nd</sup> counseling, the reserved seats of various categories remain vacant and no eligible



candidates of the reserved categories are available, then these vacant seats may be thrown open to Haryana Open General Category by the Principal of concerned College at his/her own level at the time of physical counseling. In case, the seats in Haryana Open General Category remain vacant at the end, the same will be thrown open to All India Open Category by the Principal of concerned College at his/her own level.

12. Proforma for Economically Weaker Section of income & asset certificate issued by Government of Haryana dated 13.03.2019 as per **Annexure-XVI**.
13. Proforma of affidavit by the parents of the Backward Class category candidates as per **Annexure-VI**.

**Distribution of Seats (College-wise) For Self Financing Colleges of Educations (B.Ed./B.Ed. Special Edu. Programs) (current & next sessions on rotation basis)**

Total Intake	All India Open		Haryana Open General	
	Science	Arts	Science	Arts
30	2	2	13	13
	2	2	13	13
100	8	7	42	43
	7	8	43	42
200	15	15	85	85
	15	15	85	85
300	23	22	127	128
	22	23	128	127

**Note: The seats meant for Haryana Domicile, if left vacant will be filled up from the applicants of All India Category who have already been registered online upto the last date of registration or applications submitted upto last date as mentioned in the prospectus.**

**Mechanism to fill up unfilled seats of Haryana domicile from All India categories in the Self Financing Scheme Colleges for B.Ed./B.Ed. Spl. Edu. Two Year Program (Regular) 2020-21 in the State of Haryana.**

**Distribution of Seats (College-wise) For Self Financing Colleges of Educations (M.Ed. Program)**

Total Intake	All India Category	Haryana Open General Category
50	8	42

**Distribution of Seats (College-wise) For Self Financing Colleges of Educations (BPES & MPES Programs)**

Total Intake	All India Category	Haryana Open General Category
80	12	68
120	18	102

**Roster for Horizontal Reservation to Ex-Serviceman/Freedom Fighter**

Total Intake	2019-2020			Total Intake	2020-21		
	No. of Seats Ex-Serviceman/FF				No. of Seats Ex-Serviceman/FF		
	HO 40%	SC 20%	BC 27%		HO 40%	SC 20%	BC 27%
50	0.74	0.32	0.48	50	$(0.74+0.20)$ = 0.94	$(0.32+0.10)$ = 0.42	$(0.48+0.13)$ = 0.61
100	0.28	0.36	0.83	100	$(0.28+0.40)$ = 0.68	$(0.36+0.20)$ = 0.56	$(0.83+0.27)$ (1) = 0.10

**Note:-Seats will be given to Ex-Servicemen/Freedom Fighters and their dependents by providing horizontal reservation within reservation of 1% of Haryana Open category, 1% out of Scheduled Castes and 1% from Backward Classes Categories.**

\*As per orders passed by the Hon'ble Punjab & Haryana High Court in LPA 98/2013, Ishwar Singh V/S KUK & ORS, preference will be given to the Ex-Servicemen first as before giving admission to the wards.

**SECTION-7****FEE STRUCTURE (Per Annum )****For B.Ed./B.Ed. Spl. Edu. Programs:**

- |    |  |   |              |
|----|--|---|--------------|
| 1. | Govt./Govt. Aided College of Education | : | Rs. 12,000/- |
| 2. | Self-Financing College of Education    | : | Rs. 44,000/- |

**Note:** The above fee is subject to revision by State Admission & Fee Committee, Haryana.

In addition to the above fee, other annual charges will be as applicable as prescribed by the university from time to time. The annual charges are as under:

<b>S. No.</b>	<b>Name of Head under which the fee to be charged</b>	<b>Amount (in Rs.)</b>
1.	<b>Development Fund</b>	<b>2,000/-</b>
2.	<b>Regn./Enrolment Fee</b>	<b>1,000/-</b>
3.	<b>Per Examination Fee</b>	<b>600/-</b>
4.	<b>Dr. R.K. Foundation Fee</b>	<b>70/-</b>
5.	<b>University Sports Fee</b>	<b>200/- (Rs. 150/- to be remitted to the University)</b>
6.	<b>Youth Welfare Fee</b>	<b>50/- (Rs. 30/- to be remitted to the University)</b>
7.	<b>Holiday Home Fee</b>	<b>10/-</b>
8.	<b>N.S.S. Fee</b>	<b>50/- (Rs. 5/- to be remitted to the University)</b>
9.	<b>University Magazine Fee</b>	<b>50/-</b>
10.	<b>Youth Red Cross Fund</b>	<b>60/- (Rs. 30/- to be remitted to the University)</b>
	<b>G.Total</b>	<b>4090/-</b>

**For M.Ed. Program:**

1. Govt./Govt. Aided College of Education : Rs. 12,000/-
2. Self-Financing College of Education : Rs. 38,500/-

**Note:** The above fee is subject to revision by State Admission & Fee Committee, Haryana.

In addition to the above fee, other annual charges will be as applicable as prescribed by the university from time to time. The annual charges are as under:

<b>S. No.</b>	<b>Name of Head under which the fee to be charged</b>	<b>Amount (in Rs.)</b>
1.	Development Fund	2,000/-
2.	Regn./Enrolment Fee	1,000/-
3.	Per Examination Fee	700/-
4.	Dr. R.K. Foundation Fee	70/-
5.	University Sports Fee	200/- (Rs. 150/- to be remitted to the University)
6.	Youth Welfare Fee	50/- (Rs. 30/- to be remitted to the University)
7.	Holiday Home Fee	10/-
8.	N.S.S. Fee	50/- (Rs. 5/- to be remitted to the University)
9.	University Magazine Fee	50/-
10.	Youth Red Cross Fund	60/- (Rs. 30/- to be remitted to the University)
	<b>G.Total</b>	<b>4,190/-</b>

**For BPEd. Program:**

Self-Financing College of Education : Rs. 44,000/-

**Note:** The above fee is subject to revision by State Admission & Fee Committee, Haryana.

In addition to the above fee, other annual charges will be as applicable as prescribed by the university from time to time. The annual charges are as under:

<b>S. No.</b>	<b>Name of Head under which the fee to be charged</b>	<b>Amount (in Rs.)</b>
1.	<b>Development Fund</b>	<b>2,000/-</b>
2.	<b>Regn./Enrolment Fee</b>	<b>1,000/-</b>
3.	<b>Per Examination Fee</b>	<b>600/-</b>
4.	<b>Dr. R.K. Foundation Fee</b>	<b>70/-</b>
5.	<b>University Sports Fee</b>	<b>200/- (Rs. 150/- to be remitted to the University)</b>
6.	<b>Youth Welfare Fee</b>	<b>50/- (Rs. 30/- to be remitted to the University)</b>
7.	<b>Holiday Home Fee</b>	<b>10/-</b>
8.	<b>N.S.S. Fee</b>	<b>50/- (Rs. 5/- to be remitted to the University)</b>
9.	<b>University Magazine Fee</b>	<b>50/-</b>
10.	<b>Youth Red Cross Fund</b>	<b>60/- (Rs. 30/- to be remitted to the University)</b>
	<b>G.Total</b>	<b>4,090/-</b>

**For BPES Program:**

Self-Financing College of Education : Rs. 20,000/-

**Note:** The above fee is subject to revision by State Admission & Fee Committee, Haryana.

In addition to the above fee, other annual charges will be as applicable as prescribed by the university from time to time. The annual charges are as under:

<b>S. No.</b>	<b>Name of Head under which the fee to be charged</b>	<b>Amount (in Rs.)</b>
1.	Development Fund	2,000/-
2.	Regn./Enrolment Fee	1,000/-
3.	Per Examination Fee	600/-
4.	Dr. R.K. Foundation Fee	70/-
5.	University Sports Fee	200/- (Rs. 150/- to be remitted to the University)
6.	Youth Welfare Fee	50/- (Rs. 30/- to be remitted to the University)
7.	Holiday Home Fee	10/-
8.	N.S.S. Fee	50/- (Rs. 5/- to be remitted to the University)
9.	University Magazine Fee	50/-
10.	Youth Red Cross Fund	60/- (Rs. 30/- to be remitted to the University)
	<b>G.Total</b>	<b>4,090/-</b>

**For MPES Program:**

Self-Financing College of Education : Rs. 38,500/-

**Note:** The above fee is subject to revision by State Admission & Fee Committee, Haryana.

In addition to the above fee, other annual charges will be as applicable as prescribed by the university from time to time. The annual charges are as under:

<b>S. No.</b>	<b>Name of Head under which the fee to be charged</b>	<b>Amount (in Rs.)</b>
<b>1.</b>	<b>Development Fund</b>	<b>2,000/-</b>
<b>2.</b>	<b>Regn./Enrolment Fee</b>	<b>1,000/-</b>
<b>3.</b>	<b>Per Examination Fee</b>	<b>600/-</b>
<b>4.</b>	<b>Dr. R.K. Foundation Fee</b>	<b>70/-</b>
<b>5.</b>	<b>University Sports Fee</b>	<b>200/- (Rs. 150/- to be remitted to the University)</b>
<b>6.</b>	<b>Youth Welfare Fee</b>	<b>50/- (Rs. 30/- to be remitted to the University)</b>
<b>7.</b>	<b>Holiday Home Fee</b>	<b>10/-</b>
<b>8.</b>	<b>N.S.S. Fee</b>	<b>50/- (Rs. 5/- to be remitted to the University)</b>
<b>9.</b>	<b>University Magazine Fee</b>	<b>50/-</b>
<b>10.</b>	<b>Youth Red Cross Fund</b>	<b>60/- (Rs. 30/- to be remitted to the University)</b>
	<b>G.Total</b>	<b>4,090/-</b>

**SECTION-8**

**ANNEXURE –I**

**CHARACTER/BONAFIDE CERTIFICATE  
(From the institution last attended)**

Certified that Mr./Km./Smt./\_\_\_\_\_ son/daughter of Shri\_\_\_\_\_ has been a bonafide student of this School/College during the period\_\_\_\_\_. He/She appeared in the\_\_\_\_\_ Examination of the\_\_\_\_\_ (University/Board) held in\_\_\_\_\_ under Roll No.\_\_\_\_\_ and \*passed obtaining \_\_\_\_\_ marks out of \_\_\_\_\_ marks or \* failed/\* placed under compartment in the subject of \_\_\_\_\_.

It is to further certified that Mr./Ms.\_\_\_\_\_ bears \_\_\_\_\_ (good/bad) moral character and his/her general conduct during his/her stay in the institution was found \_\_\_\_\_ (satisfactory/unsatisfactory)

No. : \_\_\_\_\_  
Principal

Date : \_\_\_\_\_

Signature of  
(with office seal)

\* Strike out whichever is not applicable.



**ANNEXURE – II**

**HARYANA RESIDENT CERTIFICATE  
(for bonafide residents of Haryana only)**

Certified that Mr./Km./Smt./\_\_\_\_\_ son/daughter of  
Shri \_\_\_\_\_ resident of  
\_\_\_\_\_ (Complete Address) since  
\_\_\_\_\_ and applicant for admission to various Engineering/Technical Courses in  
Haryana, is a bonafide resident of Haryana State in terms of Chief Secretary, Haryana letter no. 62/17/95-6  
GS1 dated 03.10.1996, letter no. 62/32/2000-6GSI dated 23.05.2003, letter no. 62/27/2003/6 GS1 dated  
29.07.2003, letter no. 22/28/2003-3GS-III dated 30.01.2004 under clause\_\_\_\_\_.

No. \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the issuing authority

Name \_\_\_\_\_

Designation \_\_\_\_\_  
(with office seal)

**Note:** i) The competent authorities to issue Haryana Resident Certificate will be as per State Govt. Letter no. 22/28/2003-3 GS III dated 30.01.2004. ii) The candidates, who have passed their qualifying examinations from the Universities/Board/Institutes located in Haryana are not required to produce Certificate of Haryana Resident. iii) The certificate must have been issued on or after 31.01.2005.

**ANNEXURE – III**

**NO OBJECTION CERTIFICATE FROM THE EMPLOYER**

Certified that Mr./Km./Smt./\_\_\_\_\_son/daughter/wife of  
Shri\_\_\_\_\_is serving as a Regular  
employee of \_\_\_\_\_.  
Presently, he/she is posted as\_\_\_\_\_in  
the Department of\_\_\_\_\_at\_\_\_\_\_(place  
of posting). If he / she is got admission in Ph. D Course at DCRUST, Murthal then he / she shall be  
relieved from his / her service for the duration as mentioned in Ph. D Ordinance applicable to him.

No. \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the issuing authority

Name \_\_\_\_\_

Designation \_\_\_\_\_  
(with office seal)

**SCHEDULED CASTE CERTIFICATE**

Certified that Mr./Km./Smt./\_\_\_\_\_son/daughter of  
Shri \_\_\_\_\_resident of  
\_\_\_\_\_ (Complete Address)  
belongs to \_\_\_\_\_Caste which has been notified as Scheduled Caste by the Haryana  
Government. This certificate is being issued to him/her according to the Haryana Govt. Circular letter no.  
333(1)-97, dated 25.02.1997, No. 22/28/2003-3 GS III dated 30.01.2004 and letter dated 21.06.2004.

No. \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the issuing authority

Name \_\_\_\_\_

Designation \_\_\_\_\_  
(with office seal)

**BACKWARD CLASS CERTIFICATE  
BLOCK 'A' OR 'B'**

Certified that Mr./Km./Smt./\_\_\_\_\_ son/daughter of  
Shri \_\_\_\_\_ resident of  
\_\_\_\_\_ (Complete Address)  
belongs to \_\_\_\_\_ Caste, which has been notified as Backward Class by the Haryana  
Government and is placed in Block \_\_\_\_\_ (mention Block A or B). Further,  
certified that he/she is not covered in Creamy Layer (Reference from the Chief Secretary, Haryana letter  
no. 1170-SWL1-95 dated 07.06.1995 & No. 62/17/95-6 GSI dated 03.10.1996 and No. 22/36/2000 3GSIII  
dated 09.08.2000). This certificate is being issued to him/her in terms of notification issued by Chief  
Secretary, Haryana vide memo no. 22/282003-3 GS III dated 30.01.2001.

No. \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the issuing authority

Name \_\_\_\_\_

Designation \_\_\_\_\_  
(with office seal)

Copy of letter No. 1170-SW (I)-95 dated 7.6.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

**Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.**

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgment in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under- inclusion in the list of Backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio- economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in **Encl.-A** , which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

**Encl.-A**

<u>Description of Category</u>	<u>To whom rule of exclusion will apply</u>
<b>I. Constitutional Posts</b>	Son(s) and daughter(s) of <ol style="list-style-type: none"> <li>President of India;</li> <li>Vice President of India;</li> <li>Judges of the Supreme Court and of the High Courts;</li> <li>Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India;</li> <li>Persons holding Constitutional positions of like nature.</li> </ol>
<b>II.</b>	Son(s) and daughter(s) of

- a) parents, both of whom are Class-I Officers;
  - b) parents, either of whom is a Class-I Officer;
  - c) parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation.
  - d) parents, either of whom is a Class-I Officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.
  - e) parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.
- A. Provided that the rule of exclusion shall not apply in the following cases:
- a) Sons and daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent incapacitation.
  - b) A lady belonging to OBC category has got married to a Class-I Officer and may herself like to apply for a job.
- B. Son(s) and daughter(s) of
- a) parents both of whom are Class-II Officers.
  - b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
  - c) parents, both of whom are Class-II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
  - d) parents of whom the husband is a Class-I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
  - e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation.

Provided that the rule of exclusion shall not apply in the following cases:  
Sons and daughters of

- a) parents, both of whom are Class II officers and one of them dies or suffers permanent in capacitating.
  - b) parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.
- C. The criteria enumerated in A & B above in this Category will apply *mutatis mutandi* to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. pending the evaluation of the posts on

equivalent or comparable basis in these institutions, the criteria specified in Category V below will apply to the officers in these Institutions.

III Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:

Provided that -

- i) If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
- ii) the service ranks below Colonel of husband and wife shall not be clubbed together;
- iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.

IV Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.

V Income/Wealth Tax Son(s) and daughter(s) of:

- a) Persons having gross annual income of Rs. 6.00 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years.(Range of income has been revised from Rs. 4.50 lakhs to Rs. 6.00 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 06.01.2014/14.06.2016).
- b) Persons in Categories I, II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.

**Explanation:**

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

**Explanation:** Wherever the expression, permanent in capitation occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service.

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No.22.36/2000-3G.S.III

Dated:09-08-2000

From

The Chief Secretary to Govt. of Haryana

To

1. All the Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions.
2. The Registrar, Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers(Civil) in Haryana State

Subject : Clarification regarding issuance of certificate of Haryana Backward Classes.

Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No. 1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some understanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is **clarified** that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth **tax** of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I, II (a, b, c, d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax.

All the departments are requested to bring the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully, Sd/-

Joint Secretary General Administration for  
Chief Secretary to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt., Haryana.



**ANNEXURE – VI**

**AFFIDAVIT**

(by the parents of the backward class category candidates)

I, \_\_\_\_\_ Father/Mother of \_\_\_\_\_ Resident of  
\_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_

seeking admission to \_\_\_\_\_ course in Haryana do hereby  
solemnly affirm & declare that I belong to \_\_\_\_\_ Caste, which is included in the list of  
Backward Classes Block „A“/“B“ approved by the Haryana Govt. I further declare and affirm that, I and  
my wife/husband are not covered under the criteria fixed by Haryana Govt. (Refer Chief Secretary,  
Haryana letter no. 1170-SWL1-95 dated 07.06.1995 & No. 62/17/95-6 GSI dated 03.10.1996 and No.  
22/36/2000 3GSIII dated 09.08.2000) for excluding socially advanced persons/sections (Creamy Layer)  
from Backward Classes. I further undertake that in case the information contained in the above para is  
found false at any stage, the Competent Authority will be entitled to cancel the admission.

Date: \_\_\_\_\_

DEPONENT

Place: \_\_\_\_\_

**VERIFICATION**

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing  
has been concealed therein.

Date: \_\_\_\_\_

DEPONENT

Place: \_\_\_\_\_

**PERSONS WITH DISABILITY (PWD) CERTIFICATE**

OFFICE OF THE CHIEF MEDICAL OFFICER \_\_\_\_\_

No. \_\_\_\_\_

Dated : \_\_\_\_\_

Certified that Mr./Km./Smt./ \_\_\_\_\_ son/daughter/wife of

Shri \_\_\_\_\_ resident of

\_\_\_\_\_ District \_\_\_\_\_ appeared before

the Medical Board for medical check-up. On his/her Medical Examination, it is found that the nature of handicap/disability is \_\_\_\_\_% and (as applicable), is as under:

1. Blind or Low Vision \_\_\_\_\_
2. Hearing impairment \_\_\_\_\_
3. Locomotor disability/cerebral palsy \_\_\_\_\_

Thus, the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the applicant)

Chief Medical Officer  
(with office seal)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Note: The handicap disability should not be less than 40% and should not interfere with the requirement of professional career.

**FREEDOM FIGHTERS / DEPENDENTS OF FREEDOM FIGHTERS CERTIFICATE**  
**(Required to be furnished by children/grand children of freedom fighters)**

Certified that Mr./Km./Smt./\_\_\_\_\_son/daughter of  
Shri\_\_\_\_\_resident of  
\_\_\_\_\_ (Complete Address), Freedom  
fighters of Haryana (Identity No. \_\_\_\_\_) is father/grandfather of  
Mr./Km./Smt./\_\_\_\_\_ (Name of the Candidate) of  
Village/Town\_\_\_\_\_Police Station\_\_\_\_\_Tehsil \_\_\_\_\_  
District\_\_\_\_\_State\_\_\_\_\_.

No. \_\_\_\_\_

(Deputy Commissioner of District concerned  
of Haryana  
(with office seal)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**ANNEXURE – IX**

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/PARA-MILITARY PERSONNEL, EX-SERVICEMAN OR EX-PERSONNEL OF PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_  
 Name \_\_\_\_\_ S/o or D/o Shri \_\_\_\_\_ Father/Mother  
 of \_\_\_\_\_ Resident of Village \_\_\_\_\_  
 Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_  
 belonging to the State of Haryana, has served in the Army/Air-Force/  
 Navy \_\_\_\_\_ (Name of the Para-Military Force) from \_\_\_\_\_  
 to \_\_\_\_\_ and subsequently invalidated out of service as under:

1. Medical Category i) for JCO's \_\_\_\_\_  
 ii) for ORS : Shape- I, II, III etc. \_\_\_\_\_  
 iii) for Rank/Designation (in case of Para-military forces) \_\_\_\_\_

2. Reason for discharge/retirement \_\_\_\_\_
3. Death whether killed in action \_\_\_\_\_

Or any other reason \_\_\_\_\_

4. If killed in action \_\_\_\_\_ name of the war/operation \_\_\_\_\_

5. Disabled: Whether disabled during the ware/operation (name) \_\_\_\_\_

6. Nature of disability i) Whether permanent i.e. for life \_\_\_\_\_

- ii) Whether temporary up to what extent \_\_\_\_\_

Next RSMB is due \_\_\_\_\_

Name of Records \_\_\_\_\_

Signature of the issuing authority  
(with office seal)

Case No.: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Only the certificate issued by the Officer duly authorized by the Army/Navy/Air-Force/concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

**CERTIFICATE FOR THE EX-EMPLOYERS OF INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_  
\_\_\_\_\_ S/o or D/o Shri \_\_\_\_\_  
Father/Mother of \_\_\_\_\_ Resident of Village \_\_\_\_\_ Post  
Office \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_  
belonging to the State of Haryana, as per his/her service record at the time of entry into service, had served  
in the Army/Air-Force/Navy \_\_\_\_\_ (Name of the Para-  
Military Force) from \_\_\_\_\_ to \_\_\_\_\_ and subsequently  
discharged/retired from the service on \_\_\_\_\_ as per his/her service record. At the time of entry  
into service the home address given is \_\_\_\_\_  
(Distt. \_\_\_\_\_) Haryana.

Signature  
Officer Commanding/Zila Sainik Board/  
Competent Authority  
(with office seal)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Self Declaration by the Student**

1. I, (Full Name of the Student with admission/ registration/ enrollment No.) S/o, D/o Mr./Mrs./Ms. \_\_\_\_\_ having been admitted to \_\_\_\_\_ (name of the institution) have carefully read THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012 and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Student

Name:

**DECLARATION BY THE FATHER / GUARDIAN OF THE CANDIDATE**

I certify that my son / daughter / ward \_\_\_\_\_ has applied the application with my knowledge and consent and that I hold myself responsible for his / her good conduct and its maintenance and payment of fees during the period he / she will be on the University Rolls.

I am fully aware of the Supreme Court directives in regard to ragging and my son / daughter / ward will not indulge in any act of ragging and will strictly adhere to code of conduct prescribed by university.

Place

Date:

Signature of the Father / Guardian

**UNDERTAKING FOR GAP YEAR**

I, \_\_\_\_\_ S/o. \_\_\_\_\_  
resident of \_\_\_\_\_, do hereby solemnly state & affirm as under:

- (1) That I am a resident of above said address.
- (2) That I have passed \_\_\_\_\_ class in the year \_\_\_\_\_  
from \_\_\_\_\_ School/College/Institute/University.
- (3) That I have not joined/admitted in any School/College/Institution due to  
\_\_\_\_\_ (Reason).
- (4) That there is a GAP in my studies from \_\_\_\_\_ to \_\_\_\_\_.
- (5) That during this period I was not involved in an illegal activity and that no Criminal case  
is pending against me in any court of Law.
- (6) That I command a good reputation and respect in general public.
- (7) That I have not availed post matric scholarship for the same programme name or program  
from any College/University/Institute during the gap year.

Deponent (Student)

**Verification: -**

Verified that the contents of my above said undertaking are true correct to the best of my  
knowledge and belief and nothing has been concealed or misrepresented therein. In case the  
above facts are found incorrect any state then my admission can be cancelled by the University.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Deponent (Student)



**RELIEVING CERTIFICATE**  
(On the letter head of the organization)

Certified that Mr. / Ms. \_\_\_\_\_ Son / Daughter/wife  
of Mr. \_\_\_\_\_ currently working as  
\_\_\_\_\_ in the pay scale of Rs. \_\_\_\_\_ on  
permanent / temporary basis in our organization/department has been relieved to join .....  
Programme in the..... (name of Education College) affiliated to Deenbandhu  
Chhotu Ram University of Science & Technology, Murthal and that no vigilance / departmental or any  
other enquiry is pending against him / her.

Place:  
Date:

Signature of the sponsoring  
Authority with Stamp

Government of Haryana  
***Income Certificate***  
(For educational purpose only)

Certified that Mr. .... S/o. ....  
resident of ..... Tehsil .....  
District ..... is having annual family income from all  
sources Rs----- as verified by Patwari/competent authority, if employed.

No. : -----

Issued by

Date : .....

Place : -----

Tehsildar

Note : The gross annual income of parents shown in the certificate should be of financial year 2021-22 and certificate should be issued on or after 01.04.2022.

**Government of Haryana**  
**(Name and address of the authority issuing certificate)**  
**( ECONOMICALLY WEAKER SECTIONS)**  
*Income and assests Certificate*  
**(For educational purpose only)**

Certificate No.

Dated:-

VALID FOR THE YEAR 2021-22

This is to certify that Sh./Smt./Kumari----- Son/daughter/  
 wife of----- is permanent resident of-----  
 Village/Street----- Post. Office----- District----- Pincode -----  
 whose photograph is affixed below and attested below belongs to economically weaker sections since the gross  
 income of his/her family is below Rs. Six Lakhs for the financial year .....

It is further certified that his/her family does own or possess any of the following assests

- Five acres of agricultural land and above
- Residential flats of 1000 sq.ft. and above
- Residential plot of 100 sq. yards and above on notified municipalities
- Residential plot of 200 sq. yards and above in areas other than the notified municipalities
- Total immovable assests owned are valued at Rs. One Crore or more

Sh./Smt./Kumari... belongs to the caste which is not recognized as schedule caste, backward  
 class (block-a), backward class (block-b)

Signature with seal of office

Name

Designation

Recent passport size attested photograph of the applicant

Note :

1. The gross annual income of parents shown in the certificate should be of financial year 2019-20 and certificate should be issued on or after 01.04.2020.
2. The property held by a “family” in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
3. The term „family” for this purpose will include the persons who applies for benefits of reservation, his/her parents, spouse as well children and sublinks below the age of 18 years
4. The competent authority or EWS income certificate shall be Tehsildar of the area where the applicant normally resides/ same as prescribed for issue of resident/income certificate as specified in instruction No. 22/28/2003-3GS-3 dated 30.1.2004

**LIST OF BACKWARD CLASSES IN HARYANA STATE****BLOCK 'A'**

- |  |                                      |
|--|--------------------------------------|
| 1. Aheria, Aheri, Heri,<br>Naik, Thori or Turi, Hari   | 36. Khanjhera                        |
| 2. Barra   | 37. Kuchband                         |
| 3. Beta, Hensi or Hesi   | 38. Labana                           |
| 4. Bagria  | 39. Lakhera, Manihar, Kachera        |
| 5. Barwar  | 40. Lohar, Panchal-Brahmin           |
| 6. Barai, Tamboli  | 41. Madari                           |
| 7. Baragi, Bairagi, SwamiSadh  | 42. Mochi                            |
| 8. Battera   | 43. Mirasi                           |
| 9. Bharbhujia, Bharbhunja  | 44. Nar                              |
| 10. Bhat, Bhatra, Darpi, Ramiya  | 45. Noongar                          |
| 11. Bhuhalia Lohar   | 46. Nalband                          |
| 12. Changar  | 47. Pinja, Penja                     |
| 13. Chirimar   | 48. Rehar, Rehara or Re              |
| 14. Chang  | 49. Raigar                           |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla   | 50. Rai Sikhs                        |
| 16. Daiya  | 51. Rechband                         |
| 17. Dhobis   | 52. Shorgir, Shergir                 |
| 18. Dakaut   | 53. Soi                              |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar,<br>Jhiwar, Dhinwar, Khewat, Mehra, Nishad,<br>Sakka,<br>Bhisti, Sheikh-Abbasi | 54. Singhikant, Singiwala            |
| 20. Dhosali, Dosali  | 55. Sunar, Zargar, Soni              |
| 21. Faquir   | 56. Thathera, Tamera                 |
| 22. Gwaria, Gauria or Gwar   | 57. Teli                             |
| 23. Ghirath  | 58. Banjara, Banjara                 |
| 24. Ghasi, Ghasiara or Ghosi   | 59. Weaver (Jullaha)                 |
| 25. Gorkhas  | 60. Badi/Baddon                      |
| 26. Gawala, Gowala   | 61. Bhattu/Chattu                    |
| 27. Gadaria, Pal, Baghel   | 62. Mina                             |
| 28. Garhi-Lohar  | 63. Rahbari                          |
| 29. Hajjam, Nai, Nais, Sain  | 64. Charan                           |
| 30. Jhangra Brahman, Khati, Suthar,<br>Dhiman- Brahmin, Tarkhan, Barhai, Baddi.  | 65. Chaaraj (Mahabrahman)            |
| 31. Joginath, Jogi, Nath, Yogi   | 66. Udasin                           |
| 32. Kanjar or Kanchan  | 67. Ramgarhia                        |
| 33. Kurmi  | 68. Rangrez, Lilgar, Nilgar, Lallari |
| 34. Kumhars, Prajapati   | 69. Dawala, Soni- Dawala, Nyaaria    |
| 35. Kamboj   | 70. Bhar, Rajbhar                    |
|  | 71. Nat (Muslim)                     |
|  | 72. Jangam                           |

**BLOCK "B"**

- |                     |   |
|---------------------|---|
| 1. Ahir/Yadav       | 4. Saini, Shakya, Kushwaha, Koeri, Maurya |
| 2. Gujjar           | 5. Meo                                    |
| 3. Lodh/Lodha/Lodhi | 6. Gosai/Gosain/Goswami                   |

## LIST OF SCHEDULED CASTES IN HARYANA STATE

S. No.	NAME OF THE CASTE	S. No.	NAME OF THE CASTE
1.	Ad Dharmi,	27.	Pasi
1A.	Aheria, Aheri, Hari, Heri Thori, Turi.	28.	Perna
2.	Balmiki	29.	Pherera
3.	Bangali	29A	Rai Sikh
4.	Barar, Burar, Berar	30.	Sanhai
5.	Batwal, Barwala	31.	Sanhal
6.	Bauria, Bawaria	32.	Sansi, Bhedkut Manesh
7.	Bazigar	33.	Sansoi
8.	Bhanjra	34.	Sapela, Sapera
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar Rohidas, Jatava, Bhatoi, Ramdasia, Jatav	35	Sarera
10.	Chanal	36.	Sikligar, Bariya
11.	Dagi	37.	Sirikiband
12.	Darain		
13.	Deha,Dhea,Dhaya		
14.	Dhanak		
15.	Dhogri, Dhangri, Siggri		
16.	Dumna, Mahasha, Doom		
17.	Gagra		
18.	Gandhila, Gandil, Gondola		
19.	Kabirpanthi, Julaha		
20.	Khatik		
21.	Kori, Koli		
22.	Marija, Marecha		
23.	Mazhabi, Mazhabi Sikh		
24.	Megh, Meghwal		
25.	Nat, Badi		
26.	Od		

**LIST OF DEPRIVED SCHEDULED CASTES**

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sapera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

## SECTION-9

### State-wise List of fake Universities as on April, 2018 (Refer UGC Website for updated information)

#### **Bihar**

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.

#### **Delhi**

2. Commercial University Ltd., Daryaganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
6. Indian Institute of Science and Engineering, New Delhi.
7. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
8. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085

#### **Karnataka**

9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

#### **Kerala**

10. St. John's University, Kishanattam, Kerala.

#### **Maharashtra**

11. Raja Arabic University, Nagpur, Maharashtra.

#### **West Bengal**

12. Indian Institute of Alternative Medicine, Kolkatta.

13. Institute of Alternative Medicine and Research,8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta - 700063

#### **Uttar Pradesh**

14. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
15. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
16. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
17. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
18. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
19. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
20. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
21. Indraprastha Shiksha Parishad, Institutional Area,Khoda, Makanpur,Noida Phase-II, Uttar Pradesh.

#### **Odisha**

22. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
23. North Orissa University of Agriculture & Technology, Odisha.

#### **Puducherry**

24. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeta, Vazhuthavoor Road, Puducherry-605009

**\* Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge - Lucknow**

**This list** is tentative, the latest / updated list (if any) at the time of admission shall be considered to verify the academic qualifications.